



Kingsport MTPO  
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Kingsport, TN 37660  
MTPO@KingsportTn.gov  
423.229.9332

To: Kingsport MTPO Stakeholders  
From: Chris Campbell, Kingsport MTPO Coordinator  
Re: TIP Call for Projects & Application Form  
Date: February 22, 2013

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**Call for projects:**

The Kingsport MTPO is now in the process of developing a new Transportation Improvement Program (TIP) for fiscal years 2014-2017. The TIP is a four-year financially constrained priority list of projects within the MTPO planning area funded with federal, state, and local dollars.

Please accept this notice as your opportunity to submit potential projects to be funded with Federal Surface Transportation Program (STP) funds. Most projects require a 20 percent local match and must be sponsored by a governmental entity that can demonstrate a financial commitment to the project. Generally, only projects on functionally classified roadways are eligible for federal funding. Projects on local or residential streets do not qualify for federal transportation funds and cannot be considered for the TIP.

**Completed applications must be received by the MPO no later than March 22<sup>nd</sup>.**

**Pre-screening criteria:**

To be eligible for funding, projects must be included in the 2035 Long Range Transportation Plan (LRTP). This plan can be found on the MTPO's website by following this link: <http://mtpo.kingsporttn.gov/long-range-plan>. Chapter 7 specifically addresses recommended planned improvements. Projects must also comply with the Regional Bicycle and Pedestrian Plan, which can be found at this link: <http://mpo.kingsporttn.gov/node/54>.

**Programming:**

Assuming more projects are submitted than there is funding available, projects will be ranked according to scoring criteria noted in the application form below. The highest ranked project will be funded, followed by the second, third, and so forth until the funding source is depleted. If an agency submits more than one project, the MTPO requires the agency to prioritize their projects. The projects selected for funding will be placed in the TIP for funding in Fiscal Years 2014-17 and the implementing agency commits to developing and letting selected projects in that timeframe. Unfunded projects will be listed in the appendix of the TIP as illustrative in case additional funds become available.

For questions or additional assistance, please contact me at 423-224-2670 or at [ChrisCampbell@KingsportTn.gov](mailto:ChrisCampbell@KingsportTn.gov).



## **Kingsport MTPO Surface Transportation Program (STP) Project Application**

\*Must be returned by **March 22, 2013**. Fill out one application form for each project.

Additional application forms can be found on the MTPO's website by following this link:

<http://mpo.kingsporttn.gov/TIP>.

**Project Sponsor/Contact Person:** \_\_\_\_\_

**Phone#:** \_\_\_\_\_

**Jurisdiction:** \_\_\_\_\_

**City:** \_\_\_\_\_

**County:** \_\_\_\_\_

**Project Description and Map:** *Include project detail, proposed improvements, purpose and need. Attach a detailed map for location clarification. If the project is a capital purchase give specific detail on the purchase, purpose, and need.*

**Project History:** *Describe any work that has already taken place on this project (such as studies regarding travel or other impacts of the project, preliminary engineering, public input, etc.)*

**Estimated cost and schedule:** include accurate and updated costs, preferably from an updated TPR and forecast 5% increase per year for inflation (Attach the cost estimate documentation).

<i>Fiscal Year</i>	<i>Phase of Work</i>	<i>Federal Dollars</i>	<i>Local/State Dollars</i>	<i>Total Cost</i>

**Project Evaluation:**

**A. Multimodal System Capacity / Maintenance**

**Does the project add maintain or improve an existing roadway, highway, walkway, bicycle facility, or transit operation (0-10 points)?**

No

Yes (explain)

**B. System Efficiency:**

**Explain how this proposed project improves the efficiency of the regional multimodal transportation system (0-10 points).**

Current ADT:\_\_\_\_\_

Project ADT:\_\_\_\_\_

Projected Year:\_\_\_\_\_

**C. Quality of Life / Environmental Quality:**

**How will the project improve the quality of life for the user and/or community (0-5 points)?**

**Describe how the project will decrease pollution such as air, water, noise, etc (0-5 points).**

**D. Active Transportation:**

**The submitted project contains the following features:**

<b>Pedestrian accommodations</b>	<b>No</b>	<b>Yes (5 points)</b>
<b>Bike accommodations</b>	<b>No</b>	<b>Yes (5 points)</b>
<b>Transit enhancement</b>	<b>No</b>	<b>Yes (5 points)</b>

**Describe any positive or adverse effects this project may have on the transportation of disadvantaged, including: minorities, elderly, and disabled residents (minus -10 to 5 points).**

**Does the project improve or enhance the movement of freight (5 points)? Describe.**

**E. Economic Development / Access to Jobs:**

**Explain how this project is supporting regional planning, future land uses, and economic development initiatives (0-15 points).**

**F. Safety:**

**Explain how the project is improving the safety for all users (0-10 points)**

**Is the site of the project considered a high incident location for your jurisdiction (5 points)?  
Provide supporting documentation.**

**G. Security:**

**Does the project address or improve the security of the transportation system and its users (0-10 points)?**

**No**

**Yes (explain)**

**H. Financial Investments:**

**Is the local match for this proposed project currently available (5 points)?**

**No**

**Yes (explain)**

**To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. The participating local authority has duly authorized this application and is committed to completing this project within a reasonable timeframe.**

**Applicant Agency/Organization:**\_\_\_\_\_

**Signature:**\_\_\_\_\_

**Title:**\_\_\_\_\_

**Date:**\_\_\_\_\_

**Mail To:**

**Kingsport MTPO  
Attn: TIP Development  
201 West Market Street  
Kingsport, TN 37660**